



Governing Body

Annual Report to Parents

2023



@hookprimary

www.ysgolhook.com



@hook_primary

Welcome / Croeso

A message from the Chair of Governors

Dear Parent/Carer,

As a regular visitor to school, it is a delight to witness and feel part of the wonderful ethos at Hook C. P. The school year was as busy as ever. For those that have managed to attend class assemblies, whole-school performances or even one of the open day events will have seen for themselves, the excellent teaching and learning that takes place daily.

The school has continued to develop in all areas and it is exciting to learn of the plans to further enhance teaching and learning with the focus on outdoor learning. Already, parents are beginning to help with this important work, and I am sure, will continue to do so. On behalf of the Governing Body, may we thank all parents for their kind support throughout the year – this is vitally important to the success of our school.

In addition to outdoor learning, our children are also enjoying a range of musical, artistic and sporting activities - including some friendly rivalries with local schools. I know Mr Davies is working with other Headteachers to plan the sporting calendar for the year at this time.

Overall, as a Governing Body, we are pleased with the commitment shown by all. I would like to thank all pupils, staff, parents and colleague Governors for their support throughout the year. I hope you'll take the opportunity to see for yourself how thriving and vibrant our school is at one of the many events over the coming months.

Thank you for your ongoing support.



A message from the Headteacher

Dear Parents and Carers,

On behalf of everyone here at school, may I take this opportunity to thank you all for your continued support throughout the year.

The 2022—2023 year was a rather busy but successful year. Estyn visited our school in April; as a school community, we are proud of the positive report. The report cements our belief that as a school, we offer an excellent education and support to each and every pupil.

Once again, our wonderful pupils have excelled in so many areas; they truly are a credit to you. Without doubt, the most enjoyable aspect of my job is to witness the growth and progress of each child; not just academically but socially and emotionally too.

Our version of the New Curriculum serves the needs of our pupils well. We are proud of the many different experiences our pupils receive—there is no better way to see the sheer number of these than by scrolling through our busy Facebook page—please find the time to do so.

It continues to be a privilege to lead the school and its fantastic team. Moving forward, we will continue to do all we can to ensure our pupils are provided with the best learning experiences and continue to **care, work and learn** together.





Our Aims

At Hook CP School, we aim to make our school a place where:

- Pupils are developed into well-rounded individuals based on the principles of the Four Purposes,
- An enriched curriculum provides meaningful and authentic learning opportunities where we learn through enquiry and exploration
- Pupils develop a love of learning through an engaging, challenging and fun curriculum,
- The love of Wales and our language is treasured and developed by all,
- Well-being and mental health are high priority areas with all pupils and staff feeling valued, supported and engaged
- Strong partnerships and nurtured with pupils, families, staff, governors and the wider community
- We contribute to our local community, Wales and the wider world
- All staff members are learners themselves and they are provided with opportunities to develop and improve

Our Values

We follow the **Values Based Education** scheme to ensure our pupils are nurtured to become well-rounded individuals. Teaching pupils from a young age about empathy, freedom, humility, unity and tolerance is vitally important. We link values to **United Nations Rights of the Child** in order to ensure our pupils are developed as citizens of Wales and wider world.

Governing Body Structure

Chair of Governors (Parent Governor)

Mrs Anna-Jayne Harries

Vice Chair (Local Authority Governor)

Cllr. Michael John

Headteacher

Mr Alan Davies

Teacher

Mrs Amy Rodriguez

Local Authority

Mr Ross Harries

Community

Mrs Shirley Burt

Additional Community Governor

Mr Keith Hancock

Parent

Mr Andrew Miles

Parent

Mrs Rhiannon James

The Full Governing Body meet as a minimum on a termly basis to discuss the overall strategic direction of the school. Governors hold the Headteacher and members of staff accountable for all aspects of school life including standards, wellbeing, and curriculum readiness.

In addition to the above, governors meet throughout the year to attend specific committee meetings. Committees such as curriculum development, finance, safeguarding and health & safety occur more regularly.



Staffing Structure

Headteacher	Mr Alan Davies
Senior Teacher & Dosbarth Dolffin Teacher	Mrs Hayley Callan
ALNCO & Dosbarth Ser Mor Teacher	Mrs Amy Rodriguez
Dosbarth Ser Mor Teacher	Mrs Sara Makepeace
Dosbarth Morlo Teacher	Mrs Rebekah Andrew (covering Mrs Hayes)
Admin Officer & Dosbarth Morlo Teacher	Mrs Tori Hayes (currently on sabbatical leave)
School Secretary, LTS, After-School	Mrs Donna Millward
HLTA	Miss Natalie Oriel
LSA (1:1 support)	Mrs Kelly Griffiths
LSA	Mrs Rachel Rees
LSA	Miss Natalie Lewis
LSA	Mrs Jemma Ramsey
LSA	Mrs Jenny John
Caretaker	Mrs Elaine Jones
Cook	Mrs Kerry Moore
Lunchtime Assistant	Mrs Janet Robery





Attendance

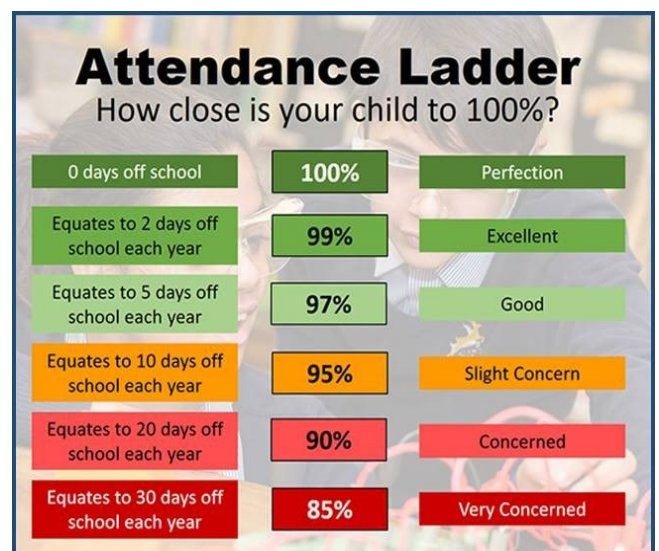
The school undertakes regular monitoring of all absences, including holiday absences. Parents are required to either telephone the school or use the absence form on our school app if a child is unwell on the first day of absence.

To ensure the safety of pupils, the school supports this with a 'First Day' response message / call if no reason for absence is provided. We are grateful for parents' co-operation in this matter.

The Governing Body have adopted the Welsh Government Attendance Policy guidelines. All local authorities are working to improve attendance and prevent unnecessary absences. If a child's attendance drops below 96%, their potential and success is compromised.

Attendance Figures for 2022 / 2023 (School Age 5+)

Attendance	Authorised absence	Unauthorised Absence
94.3%	4.8%	0.9%



School Development Plan 2022—2023

The school produces a SDP to highlight the priorities for the year. Last year, the priorities were as follows:



Priority 1 - To create an engaging, broad and balanced curriculum

Progress: Strong progress made.

Next Step: Maintain and further develop.

Priority 2 - To raise standards in mathematics and numeracy for all learners, focusing on the development of reasoning across the school

Progress: Good progress made with teaching and learning of mathematics across the school.

Next Step: Refine planning to ensure more meaningful applications of numeracy across the school.

Priority 3 - To raise standards in English/Literacy and Welsh for all learners, focusing on the improvement of oracy.

Progress: Good progress made with teaching and learning of English across the school. Excellent progress with reading.

Next Step: Improve standards of speaking Welsh across the school.

Priority 4 - To ensure health and wellbeing of all is a priority by ensuring pupils and staff receive the support required to enable them to progress

Progress: Excellent progress. Nearly all pupils making progress.

Next Step: Maintain and further develop, pupil-centred approach

Priority 5 -

To develop the role of leaders across the school

Progress: Excellent progress made with pupils and staff. Nearly all pupils a member of a leadership group. Staff more confident at leading curriculum areas.

Next Step: Further develop the roles of pupil leaders by formalising roles. Staff to make regular contact with link governors.



Assessment

Following the introduction of Curriculum for Wales, the Welsh Government removed the requirement to report on national Curriculum assessment.

As a school, we have our own assessment routines that form our assessment cycle. The assessment windows each year are **November** and **May**. Pupils across the school take part in paper and online assessments that help us measure progress within literacy, numeracy and non-verbal reasoning. We also regularly assess pupil wellbeing across the school.

Reporting to Parents

The school follows Welsh Government Guidance whilst reporting progress to parents. Our reporting cycle is:

- Autumn Term 1—Meet the Teacher face-to face meeting
- Autumn Term 2—Face-to-face Progress Meetings
- Spring Term—full parents' evening appointments
- Summer Term—full end of year school report with an option to request a face-to-face meeting if required.

In addition, we operate an **open-door policy** and encourage parents to contact us should there be a concern or issue.



Promotion of Healthy Eating, Health and Hygiene

Healthy eating is promoted throughout the year through curriculum learning opportunities, outlined in our RSE code.

These experiences include children cooking meals. Healthy lunchboxes are encouraged. There is a constant availability of water from the water cooler and during dinner time in the dining hall.

School health checks remain a consistent feature for our younger pupils and we work closely with external organisations to support this.

School dinners are prepared fresh, on site by our school cook. School dinners are carefully planned by Pembrokeshire County Council to ensure meals are balanced, nutritious and healthy.

Sport and Physical Activity

All pupils participate in weekly sessions both indoors and outdoors. Sporting fixtures with other schools are regular features. In addition, we ensure our pupils have the opportunity to attend most sporting events.

Additionally, we ensure pupils experience new activities such as Gymnastics, Yoga and Dance.

Environmental Enhancements

Since January 2022, we have worked hard to improve the school building and grounds. Parents make positive comments about the changes that are visible. We believe firmly that in order for pupils to learn best, the environment must be right.

Working with Pembrokeshire County Council, we have made some structural changes to building with more improvements planned over the coming months.

We are extremely grateful to parents and community members for their ongoing support with this work. Together, we have made lasting improvements that will improve learning and teaching for all.



Safeguarding

The schools lead designated safeguarding person is Mr A Davies and the deputy designated members of staff are Mrs H Callan and Mrs A Rodriguez. Mrs S Burt is the link Governor for safeguarding.

Robust recording and reporting systems are in place to ensure effective practice. All staff across the school complete annual safeguarding training and safeguarding awareness is an ongoing feature of day to day school life. Safeguarding concerns regarding pupils, parents and staff can be raised with the Headteacher and designated safeguarding leads.

Safeguarding concerns regarding the Headteacher should be raised with Mrs A Harries, Chair of Governors.

Security

The school has a perimeter security fence with controlled access systems in place. External doors are controlled access also. An intercom system is used to gain entry to the school site. Further controlled access systems were installed on most external doors (except direct classroom access doors to outside learning area) during the summer of 2023.

Complaints

The school has a Complaints Procedure policy in place that can be obtained from the school office or on our website.

Care and Support

Pupils feel safe and included at Hook C. P. School because they are able to develop strong relationships with each other as well as all adults.

They are known throughout the school and are accepted and appreciated as an individual. We believe strongly in the development of social and emotional development. This is reflected in the way in which our pupils are willing to take risks in their academic and personal lives.

Everybody in the school knows each pupil's name and can talk about each child in detail. We believe this positively impacts on achievement and results in a greater chance of success.

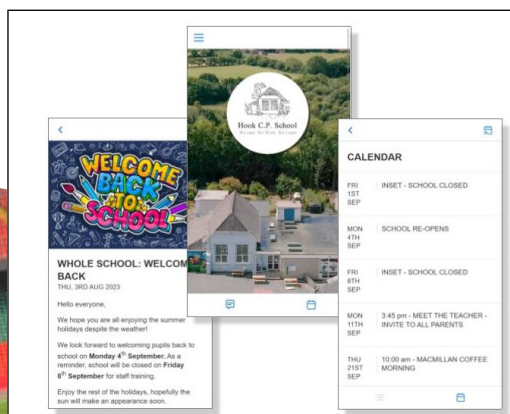
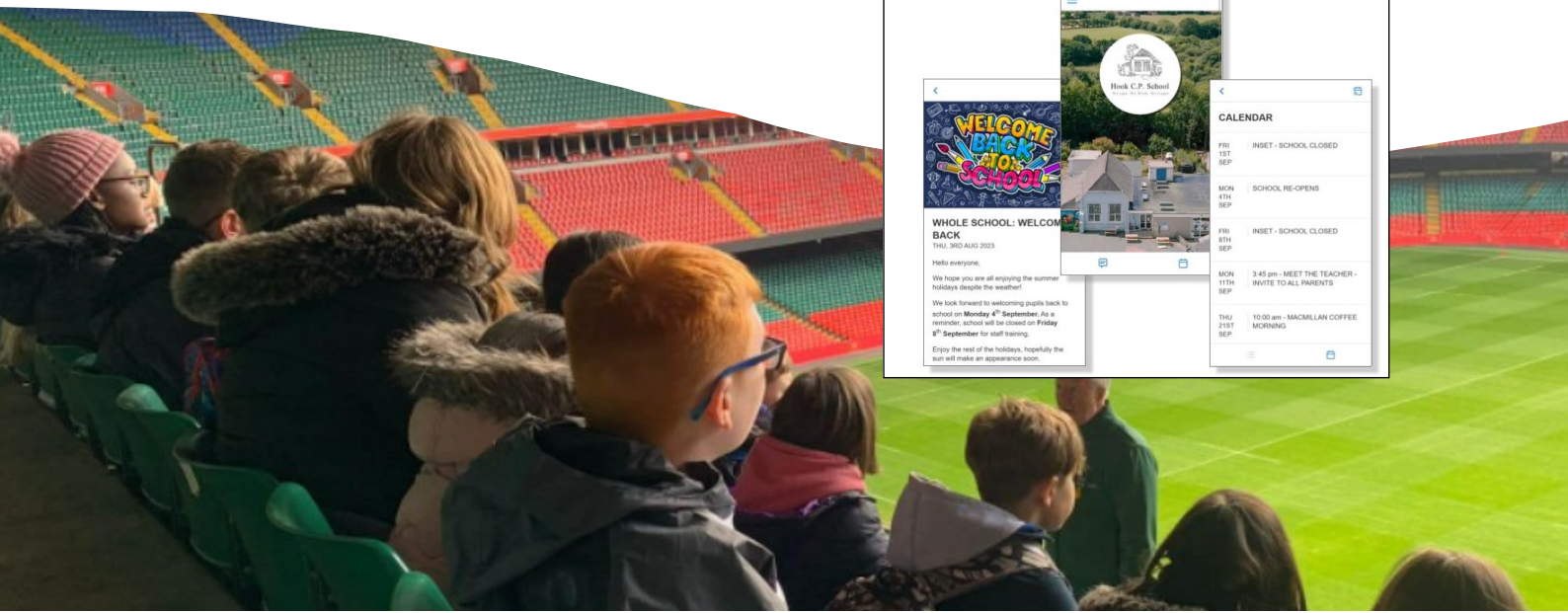
Children have personal targets and are encouraged to achieve these on a weekly basis. We know this routine allows pupils to move forward with their learning.

Additional Learning Needs

Mrs A Rodriguez is the Additional Learning Needs Coordinator (ALNCO). She works with all teachers and pupils across the school to ensure that each pupil is supported and receives the guidance needed to maximise potential.

Parental Communication

We encourage an open-door policy—if parents have questions or concerns, we wish to discuss these thoroughly. Our main communication app is via our **School app**. Additionally, we share much of our work on our Facebook page.





Financial Statement for 2022—2023

SCHOOL RESOURCES AVAILABLE

INITIAL FUNDING (FORMULA FUNDING)	(356,439)
ADDITIONAL IN-YEAR FUNDING	(5,991)
OTHER FUNDING	(10,500)
TOTAL FUNDING	(372,930)
BALANCES B/F	(88,627)
TOTAL FUNDS AVAILABLE	(461,557)
LESS BUDGET EXPENDITURE	401,623
+/- OTHER RESERVES (E.G. INVEST TO SAVE, CONTRIBUTION TO CAPITAL FUND)	1,553
Y/E RESOURCE AVAILABLE - BALANCE C/F (SURPLUS "-" / DEFICIT "+")	(58,381)