



School Prospectus

Headteacher

Mr Alan Davies

Chair of Governing Body

Mrs Anna-Jayne Harries



@hookprimary

www.ysgolhook.co.uk



@hook_primary

Welcome / Croeso

Dear Parents and Carers,

A warm welcome to Hook C. P School - our motto **We Care, We Work, We Learn** emphasises our commitment to both academic success and personal development.

Our school is friendly and nurturing; a place where you can be assured that we will provide the best education for your child. We are working hard to realise our vision of becoming a **happy and health promoting school**.



Each pupil has a strong sense of their own identity and is a valued member of the school community. Pupil voice is central to our work. The staff work tirelessly for the children and enjoy an excellent home-school partnership with parents. Strong community links are a strength of our school and we work hard to maintain these.

The stimulating, supportive atmosphere encourages confidence, enthusiasm for learning and consideration for others. We place a strong emphasis on good manners and thoughtfulness, developing life skills of social confidence and making friends, as well as the ability to learn and use information technology, solve problems and make sensible judgements. Our school values link closely with pupil rights and inform much of our work.

Being a small school, pupils receive individual attention, while at the same time enjoy being part of a lively outward-looking school community. We know our children well and balance support and challenge to maximise potential.

I very much look forward to welcoming you and your child into our Hook family.

Alan Davies

Headteacher





About our School

Hook C. P. School is located in the beautiful, friendly village of Hook, about four miles south of the county town of Haverfordwest, Pembrokeshire.

We are a small primary school and pride ourselves on the family-orientated learning environment we provide.

The school is divided into four classes:

Dosbarth Dolffin Nursery

Dosbarth Dwrgi Reception & Year 1

Dosbarth Morlo Years 2 - 4

Dosbarth Ser Mor Years 5 & 6

School Times:

Dosbarth Dolffin & Dwrgi:

9.00am—3.20pm

Dosbarth Morlo & Ser Mor

9.00am—3.30pm

Gates open at 8.45am

Visits to School

Arrangements for visiting the school can be made through the main office on 01437 890343 or by emailing Mrs Hayes (admin) using admin.hook@pembrokeshire.gov.uk

Staffing Structure

Headteacher	Mr Alan Davies
Senior Teacher	Mrs Hayley Callan (maternity until January 23)
ALNCO / Teacher	Mrs Amy Rodriguez
Teacher	Mrs Sara Makepeace
Teacher	Mrs Rebekah Andrew (maternity cover)
Teacher &	Mrs Tori Hayes
Admin Officer	
HLTA	Miss Natalie Oriel
LSA	Mrs Kelly Griffiths
LSA	Mrs Rachel Rees
LSA	Miss Natalie Lewis
LSA	Mrs Jemma Ramsey
LSA	Mrs Jenny John
LSA	Miss Alys Thomas
Caretaker	Mrs Elaine Jones
Cook	Mrs Kerry Moore





Admissions

Nursery children attend part time sessions in the September following their third birthday. We admit full time pupils during September following their fourth birthday.

If you are considering applying for a place for your child at our school, you are most welcome to look around during or after the school day. It is advisable to make an appointment.

In accordance with the LA's admissions policy, all applications are made through Pembrokeshire County Council. We have provided the link on our website for your ease.

Attendance

All school age children are required by law to attend school at all times. Attendance and punctuality is monitored regularly by an inclusion welfare officer, who can if needed provide additional support to families.

In the unlikely event that you need to take your child out of school during term time, you must write to the Headteacher asking for permission. Pupil absences are defined as authorised or unauthorised as directed by the Welsh Government.

You will need to request holiday leave in advance; holiday application forms are available on our **Schoop app**.

The Curriculum

Hook C. P. School provides a rich curriculum that excites, motivates and inspires all pupils, regardless of their ability. Teachers ensure that activities are engaging and relevant. We seek to achieve well-rounded individuals who are **inquisitive, willing to take risks and enjoy solving problems.**

The Four Purposes

All pupils will have the opportunity to develop the four purposes to ensure our learners receive the best education and will continue to develop as they progress through the school and beyond.



Three Curriculum Responsibilities

Literacy, Numeracy and Digital skills are embedded across the learning process. The progress of each pupil is monitored throughout the year to ensure all pupils receive personalised support. Each pupil will have **personal targets** that are reviewed regularly to help each pupil make progress.





Curriculum Overview

The curriculum in Wales is changing. From September 2022, the curriculum will consist of six areas of learning and experience (AOLEs).

Your child will develop Literacy, Numeracy and Digital Competence skills in 6 subject areas:

 Expressive arts Art / Drama / Music	 Humanities RE / History / Geography	 Science & Tech Science / DT / ICT
 Health & Well-being Food Tech / PSE / PE	 Maths & Numeracy Maths	 Language, Literacy & Communication English / Welsh / MFL

Learning will be delivered in a cross-curricular way to ensure that pupils remain engaged and they see purpose in the tasks they complete.

Care and Support

Pupils feel safe and included at Hook C. P. School because they are able to develop strong relationships with each other as well as all adults.

They are known throughout the school and are accepted and appreciated as an individual. We believe strongly in the development of social and emotional development. This is reflected in the way in which our pupils are willing to take risks in their academic and personal lives.

Everybody in the school knows each pupil's name and can talk about each child in detail. We believe this positively impacts on achievement and results for a greater chance of success.

Children have personal targets and are encouraged to achieve these on a weekly basis. We know this routine allows pupils to move forward with their learning.

Additional Learning Needs

Mrs Rodriguez is the Additional Learning Needs Coordinator (ALNCO). Mrs Rodriguez works with all teachers and pupils across the school to ensure that each pupil is supported and receives the guidance needed to maximise potential.



We value the importance of utilising our local area. The history and geography of Hook offer our pupils endless learning opportunities



Outdoor Learning

Outdoor learning plays a central role in the life of Hook C. P. School. We are working hard to ensure that all pupils have plentiful opportunities to experience the benefits of outdoor education.

We are lucky to have outdoor areas and learning spaces within and near to our school grounds. Our outdoor environment is particularly important to pupils who learn best through active play and learning.

Taking teaching outdoors also enhances practical problem solving and promotes positive and knowledgeable responses towards personal health and well-being. Learning outdoors develops confidence and improves achievement. Currently, we are part of the **NPEP** project which focuses on the development of outdoor education.

We have ambitious plans for the future development of our outdoors. We would relish the opportunity to share them with you should you wish to find out more. Importantly, our pupil leaders are key to any future designs and plans - we must remember, it is their school.

Active and Healthy Pupils

Hook C. P. School pupils are often recognised for their high standards and many sporting achievements.

Every school year, learning opportunities include:



P.E Kit

Appropriate kit is required for P.E lessons including:

- Trainers
- A school t-shirt/jumper
- Shorts/Trousers
- Swimming kit

Jewellery

Pupils are requested not to wear jewellery during P. E lessons

Requests

Parents can request for a pupil to be excluded for medical reasons only





Behaviour

We aim for all pupils to be well-behaved at all times, with good self-discipline. To do this, we work in collaboration with parents. We are a **restorative practice (RP)** school. RP is a way to be, not a process to follow. It's a term used to describe principles, behaviours and approaches which build and maintain healthy relationships and a sense of community. It can resolve difficulties and repair harm where there has been conflict.

Key to our success is communication with families. We communicate all types of behaviour, positive or negative and rely on the partnership between the home and school to ensure behaviour is appropriate. To find out more, please request to see the behaviour policy adopted by the Governing Body.

Reporting to Parents

We have an open-door policy. Parents are encouraged to ask questions and raise concerns when required. In addition to this, our cycle of meeting with pupils is:

Autumn Term: all parents to attend 'Meet the Teacher' sessions

Spring Term: parents' evening appointments

Summer Term: annual reports to parents and appointments if requested

Welfare

Medicines - if your child is well enough to attend school but still needs to take medicine, please contact the Headteacher to discuss. This should only happen if no other arrangements are available. If your child uses an inhaler or EpiPen, please contact Mrs Rodriguez to share important information about the medication.

Illness at School - several members of staff are trained first aiders who can deal with minor injuries. If your child is taken ill or has an accident at school, we shall contact you immediately. If we fail to contact you or your other nominated contacts, we shall act in the best interest of your child. This may involve taking them to hospital. If your child needs to be taken out of school because of an accident, a full report is sent to the Local Authority for assessment.

Illness at Home - if your child is taken ill at home and is unable to attend, please inform the school. This can be done by using the form on our **Schoop app** or by phoning the school.

Pastoral - it is very important to us that your child is happy whilst at Hook C. P. School. If for any reason, you wish to discuss any concerns, please speak to any member of our team.





School Meals

Mrs Moore, our school cook, prepares and cooks attractive and nutritional meals. Our kitchen is on-site, ensuring meals are fresh each day.

From September 2022, **all** pupils from Nursery—Year 2 are entitled to free school meals following a Welsh Government initiative. For pupils in Years 3 and above, meals consist of two-courses and are available at a fixed rate of £2.65 daily (prices are set by Pembrokeshire County Council). Please contact the school office to find out how to pay for school dinners as we are now a cashless school. Parents must inform the school of any allergies or dietary needs.

Packed Lunches

Provision is made at school for pupils to bring their own lunch. They are provided with beakers of water if required. We respectfully ask parents to ensure packed lunches are healthy and nutritious. We encourage water as a choice of drink if possible.

Milk

A third of a pint of milk is provided daily, free of charge to pupils under the age of seven years old.

School Uniform

Wearing a school uniform promotes equality and a sense of community. School uniform is available to purchase from the school.

Items are priced at:

Polo Shirt	Sweatshirt	Cardigan	Book Bag	P.E Bag
£8.00	£10.00	£10.00	£6.00	£5.00

Clubs

Free Breakfast Club - Mrs Griffiths runs our free breakfast club. Pupils can arrive from 8.00am and will be supervised until 8.45am. Pupils enjoy a wholesome breakfast in the school hall. Pupils wanting breakfast should arrive by 8.20am at the latest.

Extra-Curricular Clubs

The school offer several clubs for all pupils. Please refer to the latest offer, available on our school website.

After-School Club

We are currently in the process of setting up a paid after-school club. Further details will soon be made available.

